

# F.A.Q

## Tender for

### “Develop an Energy Plan and Energy Action Plan for the state of Assam”

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**Q1. Please clarify the minimum score which must be obtained in the “Grid for assessing eligibility of consulting firms”, for the bidder to qualify?**

Ans : The minimum score to qualify is 500 points out of 1000

**Q2. In the criteria where “at least 3 reference projects in the technical development of energy related plan and policies” are required, please clarify the what technical development implies.**

Ans : It is related to development of energy related plan and policies where bidders have provided their technical support or expertise.

**Q3. With reference to query 2, please clarify if plans developed for subsectors under energy such as the power and oil and gas sectors would be considered.**

Ans : Yes. However, the work should relate to the technical support to state or central level government

**Q4. With reference to section 11 on Qualification and Skills requirements , “Proven experience of at least 7 years of working on integrated energy optimization models”, please elaborate what 7 years of experience in energy optimization modeling implies. Would a project carried out in the past 7 years qualify, or does the firm have to have 7 years of cumulative experience?**

Ans : If the potential bidders are bidding by forming a consortium with other agencies, then cumulative experience of consortium will be counted against the specified criteria.

**Q5. Please clarify if the firm has 4 or 5 years of experience instead of 7 years in the area of energy optimization models, what would be the score given to the firm?**

Ans : The firm or consortium would score less marks if they have less experience than the specified criteria.

**Q6. Please also clarify if modelling carried out for subsectors of energy sector, such as power sector planning would be considered under integrated energy sector modelling.**

Ans : Yes

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**Q7. Please clarify if a post graduate in management with experience in energy/climate change related topics would qualify as a senior expert on RE and climate change.**

Ans : Not Applicable

**Q8. It has been mentioned that estimated man days for the project are 151. However, in case detailed energy sector modeling for the state is required, we estimate that the effort required may be more than what is estimated. Please clarify if this effort can be increased.**

Ans : No

**Q9. In Document "Terms of Reference" Point No. 11, Qualification and skills requirements, Does the proven experience required means the cumulative experience of consortium firms or The experience of only the leading firm.**

Ans. If a consortium is formed then cumulative experience of the consortium will be counted.

**Q10. In the Spreadsheet "Grid for Assessing Eligibility of consulting firms", In Point no. 9 "Average annual turnover for the last three financial years {last- but- four financial can be included in case of invitation to tender held within six months of end of last financial year." Whether the turnover of at least 250,000 Euros is applicable for the Leading firm or is it for the cumulative turnover of the consortium firms.**

Ans : The turnover of at least € 250.000 is applicable for leading firm

**Q.11 In the context of Technical Experience are the below mentioned conditions applicable to the lead firm only OR to the consortium as a whole? Will appreciate if you could kindly clarify the point.**

- Proven experience of at least 7 years of working on integrated energy optimisation models;
- Proven experience of at least 10 years on the development of energy related programme or policies at international and national level
- Proven liaison expertise with government departments especially at states level;
- Proven experience of working with international research institutes on energy issues

Ans : If the lead bidder has formed a consortium with other partners then cumulative experience of consortium will be counted.

**Q.12 In order to compute applicable taxes, could you please confirm if this contract will be signed with GIZ -India or GIZ-Germany and from where the payments will be released to the contractor (GIZ-India or GIZ-Germany).**

Ans : The contract will be made in INR only and signed between the GIZ India and the winning firm. Payment will be also released from India office in INR. All the applicable taxes shall be paid as per prevailing rates.

**Q13. Whilst we understand it is a lump-sum price mandate, we could not comprehend if we need to include the effort towards Ad-hoc support (30 human days) in our lump-sum fee. Since this**

**8<sup>th</sup> May'2018**

**effort will only be deployed after approval from GIZ, it will be more realistic to keep it over and above the lump-sum fee. Please confirm**

Ans : In the financial proposal, the bidders are advised to account for ad-hoc support fees apart from the lump-sum fees.

**Q14. In the grid for assessing eligibility of consulting firms (II Technical Assessment), GIZ is seeking at least 3 reference projects on “development of energy related plans and policies” and at least 2 projects in the region of Asia.**

**a. Please provide clarity if in total at least 5 projects are required, or at least 3 projects on “development of energy related plans and policies” out of which 2 should be in Asia.**

Ans : At least 3 projects and out of which 2 should be in Asia.

**Q15. The reference projects should be in the last three years. Is this for completed projects or can we also show projects that are currently ongoing but commenced in the last three years?**

Ans : Completed projects

**Q16. Whether all reference projects should meet the 70,000 Euro criteria?**

Ans : At least 1 with a minimum commission value of 70,000 Euro

**Q17. In the Terms of Reference, in the Work Package III, the energy cost optimization model covering boundary conditions and policy scenarios could be a very detailed and extensive process, involving hardcore programming and software development expertise on linear programming optimization. As per our understanding, the scope of the current work is limited to a high-level analytical model (based in MS Excel) which will not involve intensive linear programming techniques. Please confirm.**

Ans : Please refer to the TOR and elaborate the use of software in the technical proposal.

**Q18. We expect some expenses to be incurred on organization of training and capacity building workshops, which will be a major component of Work Package III Part C Capacity Building. Please specify whether these costs can be claimed under the others category in the Form 3: Reimbursable cost section of the Financial Proposal. – Please account all kind of expenses under different heads to be incurred in the financial proposal in order to complete the assignment.**

Ans : The financial format provided is for reference, the bidder can add the additional rows/heads to form and submit the bid.

**Q19. In the “Grid for Assessing Eligibility of consulting firms” excel workbook, under “B. Weighted Criteria”, is there any requirement of minimum number of projects to be shown under each of criteria “Technical Experience”, “Regional Experience” and “Experience of Development Projects”.**

Ans : Yes.

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**Q20. In the "Technical Assessment Grid" excel workbook, it is mentioned "Consideration of local resources (agency)". We would like to understand the type of local resources meant here.**

Ans : Local resources could be tie ups with local partners, NGOs or any other local players/resources who could support in completing the assignment.

**Q21. Whether prior permission from GIZ is required for joint venture , if yes, please advise on the process and the documents required?**

Ans : Kindly provide the following documentation/ information in Technical Proposal;

**(a)** Name of Lead Partner (first party)

**(b)** Name of the Firm with whom the consortium is formed

**(c)** Letter from 2nd party accepting the terms of consortium

**Q22. We would like to have certain changes / modification to some clauses of General Terms & Conditions?**

Ans : The General Terms & Conditions (GTCC) attached with tender package are non-negotiable and will be integral part of Contract.

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