

25th October'19

F.A.Q

Tender for “Route Rationalization and City Bus Service Improvement Study for Coimbatore” for Integrated and Sustainable Urban Transport Systems for Smart Cities

S. No.	Clause Reference	Description	Query/Question	Reply from GIZ
1	Page 5 TOR, Task 1, Existing Situation Analysis, bullet point no 3	In bullet point no 3, it is mentioned that <i>“Undertaking primary surveys after assessment of existing data available. To the extent possible, contractor is expected to capture the gender disaggregated data while collecting the primary data”</i>	We request to elaborate, clarify the following: <ul style="list-style-type: none"> • Please provide the details of secondary data which will be available to consultant? • More details are required for primary surveys to be conducted. Whether updation of information needs to be collected in detailed or partial information is required as part of surveys, accordingly we incorporate in our financial proposal. • Request you to share all the existing survey reports (soft and hard), assessment study, performance reports with the consultant after the work order 	1) Responsibility of secondary data collection lies with the contractor and not with the GIZ. 2) Some of the suggested primary surveys are boarding and alighting surveys, speed profiling, private bus and IPT survey for routes and ridership, etc. In case of IPT surveys, origin & destination surveys are also important, route mapping of both private buses and IPT are also desired A limited opinion surveys having sample size of 1500 (each for IPT and private buses) users can be conducted.

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2	Page 5 TOR, Task 1, Existing Situation Analysis, bullet point no 2	Point related to data collection from the bus agency and other	Please clarify that whether the consultant will get the detailed ETM data, GPS data and data for other parameters in soft copies/digitized. If ETM and GPS data is not available, then we request you to provide data for ticket sales/way bills in digitized format.	Responsibility of secondary data collection lies with the contractor and not with the GIZ.
3	Page 5 TOR, Task 1, Existing Situation Analysis, bullet point no 6	In bullet point no 6, it is mentioned that <i>Assessment of the travel demand pattern and demand through the tickets sales data and primary surveys undertaken</i>	We request for following clarifications: <ul style="list-style-type: none"> • PT travel demand modelling is a part of the study? Please confirm. • We understand that client had already conducted CMP /CTTS and also few DPRs for the city, we request you to share soft/digitized copies of travel demand model (GIS based, Visum based or any others) alongwith OD matrix of surveys etc. 	<ol style="list-style-type: none"> 1. Yes. To establish travel demand for future along with proposed routes, GIZ expects from selected bidder to use new and current transport modelling software/tools for more scientific results 2. Responsibility of secondary data collection lies with the contractor and not with the GIZ.

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4	Page 5 TOR, Task 2	bullet point no 6 Suggest rationalization of private bus and IPT services across the city and define its role	For IPT services and passengers in study area, please elaborate the types of surveys, sample size, locations, duration etc for IPT and private buses.	Some of the suggested primary surveys are boarding and alighting surveys, however in case of IPT surveys, origin & destination surveys are also important, route mapping of both private buses and IPT are also desired
5	Page 6 TOR, Task 4 Training and Capacity Building, bullet point no 1	As per the TOR <i>“During the inception of the study, Contractor is expected to suggest a strategy to involve the partner agency at each stage of the assignment for effective delivery and capacity development of the partner city.”</i>	We expect 2 days training programme on the relevant subject. Please confirm We understand that the handholding support to stakeholders is not the part of this study. Please clarify	No, at the inception level, the strategy must be proposed to GIZ, depicting effective involvement of the anchoring agencies. This shall be finalised with GIZ at inception stage itself. Handholding support to stakeholders is NOT part of this study except trainings as stipulated in the ToR

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6	Page 11	Stakeholder Consultation, workshop and training and capacity building	We understand and assume that the stakeholder consultations, location of workshops, training and capacity building programs would be conducted in Coimbatore city only. Kindly confirm on it.	Yes. All the workshops and training programs would be conducted in Coimbatore.
7	Page 11	The technical-methodological concept as described in Chapter 3 shall not exceed 26 pages (excluding CVs)	We understand that technical methodology is for maximum 26 pages and other statutory documents and experience is not the part of this page limit. Please confirm.	Consultant should submit the proposal as following: 1. Maximum of 10 (ten) pages only for Approach & Methodology and Concept (refer chapter 3 of TOR). 2. Expert’s CVs (Chapter-4 of TOR) should not go beyond 4 pages highlighting the relevant experience. 3. Rest all details to substantiate the eligibility and scoring will be separate

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8	Task-1: Existing Situation Assessment	Critical assessment of the existing bus service in terms of the financial and technical parameters	Kindly clarify how many years of data need to be analysed. Kindly confirm all the data/information would be provided by TNSTC	1) Minimum last one-year data shall be analysed for seasonal variation 2) Responsibility of secondary data collection lies with the contractor and not with the GIZ.
9	Task-1: Existing Situation Assessment	Assessing the travel pattern based on the ticket sales data generated	Kindly clarify how many years of data need to be analyzed	Minimum last one-year data for seasonal variation shall be analysed
10	Task-2: Route Rationalization Plan	Suggest rationalization of private bus and IPT services across the city and define its role	We understood there are many no. of private buses are plying within Trivandrum. Kindly confirm for the route rationalization study private buses need to be considered. In case if private buses need to be considered, we would request client to arrange the necessary data for analysis.	Please refer to clarification under Query 1
11	Page 4	Undertaking primary surveys after assessment of existing data available.	We would request clarification on tentative number and type of surveys planned for the project. Please also clarify if surveys need to be carried out for	Please refer to clarification under Query 1

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	Task 1: Existing Situation Assessment	Contractor is expected to capture the gender disaggregated data while collecting the primary data.	private bus operators, IPT and feeder bus (if any).	
12	Page 5 Task 3: Service and Operational Plan	The contractor shall also provide suitable recommendations towards the institutional setup in place for providing the bus service.	Since the project scope is definitive towards technical requirements. Assessing the restructuring requirements of institutional framework would require additional resource which is not covered in the current team composition. We request you to elaborate the requirements of proposed scope.	It is expected that, the outcomes of the assignment are to be institutionalised and for that any change in the institutional structure and required capacities shall be proposed
13	Page 8 4. Personnel concept Eligibility requirements of the firm	Average annual turnover for the last three financial years	Since the average annual turnover for FY 19 is still under process. We would request you if the Average annual turnover requirements shall be considered up to FY 18.	Average annual turnover for FY 18 will be considered.
14	Page 8 4. Personnel concept	Reference project assessment	We understand that repetition of project under various categories are allowed. Please clarify international projects shall be accepted for	1. No, repetition of reference project under technical experience will not be considered for evaluation

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	Eligibility requirements of the firm		evaluation of eligibility requirements of the firm and technical experience	2. International projects will be considered for evaluation of eligibility requirements, if associated documents such as LOI, Work order, completion certificate of such completed projects are produced.
15	Page 8 4. Personnel concept Eligibility requirements of the firm	Team composition	We understand that bidder is allowed to position International Experts in team composition	The bidder can include International Experts in team composition. But travel cost (if any) toward such expert’s travel to country of assignment will not be borne by GIZ.
16	Consortium/ Joint Venture	Power of Attorney, legal documents	Request you to kindly let us know, if legal requirements such (Stamp Paper) needs to furnish for satisfying the Consortium/ Joint Venture conditions.	The following documents must be part of technical proposal and must be on respective letterheads duly signed by authorised signatory, (a) Name of Lead Partner (first party)

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				(b) Name of the Firm with whom the consortium/association is formed Letter from 2nd party accepting the terms of consortium / association (financial & technical)
17	Page 5, Task-1	Data collection should show variations w.r.t. seasons.	Kindly clarify how many months/years of data would need to be analysed?	Minimum last one-year data for seasonal variation shall be analysed
18	Page 6 Milestone	For Task 1, a deadline of 2 months is specified	Apart from secondary data collection and analysis, Task 1 also involves undertaking primary surveys for demand assessment. Undertaking primary surveys, data collation, analysis and report writing in 1.5 months' time frame seems to be too much to achieve.	The terms of the contract shall remain unchanged
19	Page 10 Costing Requirements	The cost heads only include Personnel Reimbursable Costs (Travel and Accommodation/Per diem costs).	Kindly confirm where should the 'Survey Costs' be added in the Financial Proposal? Should it be added under 'Reimbursable - Other Costs' head?	The survey costs can be added under the head “Other Costs”
20	General	Is there any existing Automatic Vehicle Locating System vendor?		No

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21	General	Is there Electronic Ticketing Machines in all the buses?		No, it is partially present
22	General	Are the GPS devices attached in all the buses?		No
23	General	What is the percentage of Private bus operators?		Number of private buses are 250 out of total 900 buses
24	Format of the Bid	Do you expect us to give you a solution document detailing project features?		GIZ expects detailed approach and methodology from the bidders detailing out each proposed task
25	General	Should there be two separate Personnel teams if we are bidding for both Coimbatore and Trivandrum?		Contractor may submit a common team leader (only) for both the assignments