

Tender Notice for Supporting Development Of Strategic Knowledge Products Under CCA-RAI Project

F.A.Q

- 1. Does GIZ want the policy brief/science brief/brochures and other products in English and the state's regional language or English.**
English.
- 2. Do we have to only develop the policy brief/science brief/brochures/factsheets or have to print them as well. If we have to print them than what is the quantity Agency is expected to develop them and provide printable version to GIZ.**
- 3. The project ToR "section #4 talks about developing an inception report. Could this report be develop in a workshop mode**
The inception report will be a preliminary report with the strategy of the complete assignment and a clear roadmap on the broad elements and its brief to showcase an idea on how the guidebook would look like and what exactly it must contain. It would be developed in consultation with GIZ.
- 4. The project ToR "section #7C talks about required experiences and man days. Under the same can the team lead position be shared among two personnel. Ideally there should be one team leader.**
- 5. We are subject experts with experiences in designing several knowledge products. We also have an in-house designing facility (graphic-model making). We have also developed several films about our projects. However we do not have any in-house film makers and we out source all the film making work. Could we do the same for this call as well.**
Yes this is feasible. However it should be indicated clearly in the proposal.

- 6. If we outsource the film development cost, than will the development cost of the same fall under "Form 2: staff input and fee rate" or under "Form 3: projected reimbursable cost".**

GIZ expect single invoice from the agency who has been assigned the task. In case of outsourcing professional fees and other reimbursement, it should be clearly indicated in the proposal.

- 7. If we outsource the film development than do you want names of the potential film makers in the technical and financial proposal or we can discuss the same at a later stage.**

Yes, a list of identified film makers should be included in the proposal.

- 8. If we outsource the film development component, than can some of the manpower cost associated with it be used by the in-house subject expert to help the film developed with script and other details.**

Yes.

- 9. Do we have to develop films only in English with sub titles.**

Yes.

- 10. Is there any GIZ standard format for Technical Bid to be adopted, specifically relevant to CCA-RAI project?**

There is no standard format for technical bid. The proposal should be developed keeping in mind the requirements mentioned in the terms of reference and evaluation criteria in the assessment grid

- 11. Does duration of the project start from the date of assignment of the contract?**

Yes, the durations starts from the date of assignment