

F.A.Q.**ANSWERS TO QUERIES RECEIVED AGAINST TENDER FOR - DEVELOPMENT OF A TRAINING PLAN AND INDUCTION TRAINING SYSTEM FOR SCIENTISTS AND ENGINEERS OF CPCB AND SPCBS/PCCS”**

Statement as per RFP document (ref.)	Query by bidder	Response
General	<p>I cannot find the Annexures for submitting Technical Proposal. Annexure-I is available in the Tender Document.</p> <p>There are two excel sheets in the document. Does the bidder need to fill that or is that as a sample? In case bidder needs to fill these sheets its in readable mode. I am unable to edit it.</p>	<ol style="list-style-type: none"> 1. There is no annexure or specific format for submitting technical proposal. 2. No. This is only for the bidder's reference to draft the proposal accordingly.
Section 2.1	<ol style="list-style-type: none"> 1. We understand that the training modules to be prepared under the engagement is limited to below five (5) categories only for Grade A scientist/engineers: <ol style="list-style-type: none"> i. Orientation training ii. Competency building on technical topics iii. Competency building on regulatory and enforcement function iv. Communication skills v. Management skills 2. The training modules specified under the above-mentioned categories will cover the following aspects - functions /roles /responsibility, professional knowledge, professional skill requirements and core skill requirements. Please confirm. 3. Please confirm that training modules for above-mentioned categories will be common for all Grade A scientists and engineers across hierarchy and will be same for CPCB/SPCBs. 	<ol style="list-style-type: none"> 1. The 5 areas are given as example. As mentioned in the ToRs, the number of the training modules will be decided as per the assessment of training needs and competency development needs in line with NSQF (27th December 2013 Notification). 2. Yes, as specified in our TORs, all the modules will be developed as per NSQF (27th December 2013 Notification) requirements which covers these aspects. 3. For the purpose of preparing training plan, each hierarchy level of scientists and engineers within grade A should be considered for various parameters of NSQF. <p>For the purpose of induction trainings, all engineers and scientists across all hierarchies to be considered within grade A. One set of training modules will be common across all hierarchies.</p>

Section 2.1	<p>1. Kindly confirm the total number of training modules to be prepared under each of the five categories. Since the effort estimation and commercials are linked to this, so our request is to kindly provide insights into this important aspect.</p> <p>2. Based on the TOR, we understand the maximum number of training modules against each of the five (5) mentioned categories are as below. Please confirm</p> <table border="1" data-bbox="262 256 1033 532"> <thead> <tr> <th>Category</th> <th>No. of Training modules</th> <th>Broad Topics</th> </tr> </thead> <tbody> <tr> <td>Orientation training</td> <td>1</td> <td>Orientation on firm/ functions for Grade A officials joining CPCB and/or SPCBs.</td> </tr> <tr> <td>Technical topics</td> <td>4</td> <td>Wastewater/ Solid waste management/ Clean air/ Monitoring techniques</td> </tr> <tr> <td>Regulatory & enforcement</td> <td>1</td> <td>Regulations and enforcement systems</td> </tr> <tr> <td>Communication skills</td> <td>1</td> <td>Communication skills for Grade A officials</td> </tr> <tr> <td>Management skills</td> <td>1</td> <td>Management skills for Grade A officials</td> </tr> </tbody> </table>	Category	No. of Training modules	Broad Topics	Orientation training	1	Orientation on firm/ functions for Grade A officials joining CPCB and/or SPCBs.	Technical topics	4	Wastewater/ Solid waste management/ Clean air/ Monitoring techniques	Regulatory & enforcement	1	Regulations and enforcement systems	Communication skills	1	Communication skills for Grade A officials	Management skills	1	Management skills for Grade A officials	As mentioned in the ToRs, the number of the training modules will be prepared as per the assessment of training needs and competency development needs in line with NSQF (27 th December 2013 Notification). Based on the training needs assessment as per main task 1, the category and the number of modules is required to be worked out.
Category	No. of Training modules	Broad Topics																		
Orientation training	1	Orientation on firm/ functions for Grade A officials joining CPCB and/or SPCBs.																		
Technical topics	4	Wastewater/ Solid waste management/ Clean air/ Monitoring techniques																		
Regulatory & enforcement	1	Regulations and enforcement systems																		
Communication skills	1	Communication skills for Grade A officials																		
Management skills	1	Management skills for Grade A officials																		
Section 2.1	For each of the training modules to be specified under technical topics of (i) wastewater, (ii) solid waste, (iii) clean air, and (iv) monitoring – please provide details on the sub-modules to be covered.	The training modules are to be decided based on Main task 1, which involves training needs and assessment and stakeholder consultations.																		
Section 2.1	<p>We understand that the role of Consultant will be limited to identify and provide list of relevant training institutions and their offerings based on secondary research and previous experience. The consultant will not undertake any stakeholder consultations with these institutions.</p> <p>We also understand that the procurement and mobilization of resources from the shortlisted institutions will not be under the scope of the Consultant. Kindly confirm.</p>	<p>The consultant is required to provide justification for the recommended training institutions. The consultant can adopt a suitable approach which can be stated in the technical proposal.</p> <p>Yes, the procurement and mobilization of resources from the shortlisted institutions will not be under the scope of the Consultant.</p>																		
Section 2.1	We understand that the Consultant will be responsible for specifying and finalizing the courses for induction training of CPCB/SPCBs and TOT (Training of Trainers) of select training institutions. However, the respective agency /GIZ will be responsible for identifying and finalizing the list of 30 participants undertaking the pilot induction training from CPCB/SPCBs and ToT course from select training institutions. Kindly Confirm	This will be contractor's responsibility (please ref. to note written under Sub-task 1 and 2 of Main task 4)																		
section: 5.1	<p>1. Based on the ToR, we understand that total five (5) workshops to be conducted as part of the engagement are as listed below. Please confirm</p> <p>2. We understand that the organizational aspects of the workshops including venue and participant finalization, board accommodation/traveling, tea/coffee, etc. will be the responsibility of GIZ and the corresponding cost to be borne by GIZ directly. The consultant role is limited to facilitation of various activities, if required in organizing the workshops. Please confirm.</p> <p>3. As GIZ will organize the event, the Consultant need not quote costs for organizational aspects of the workshop. This will also provide a common understanding to the Bidders of the various cost components to respond in this Bid, as cost related to organizing workshops may vary depending on different assumptions by Bidders. Please confirm.</p>	<p>1. Yes</p> <p>2 and 3. As mentioned in the TORs section 5.1 'Specification of Inputs', this will be contractor's responsibility to organise workshop including venue, lunch, coffee/snacks, materials etc., therefore, the cost for the same should be considered while submitting financial proposal.</p>																		
Section 2.2	Based on the ToR, we understand that total two (2) trainings to be conducted are as listed below. Please confirm	Yes, 2 trainings will be conducted.																		

Sr No	Description
1.	Pilot Induction Training Courses for upto 30 participants (new recruits) from CPCB, SCPBs and PCCs
2.	Training of Trainers (ToT) course for upto 30 trainers

Kindly confirm the number of days for each of trainings to be conducted under the engagement. Please suggest.

Each training will be organised for upto 5 days, this will be contractor's responsibility to organise training including venue, lunch, coffee/snacks, materials etc., therefore, the cost for the same should be considered while submitting financial proposal.

Section 2.2	As per pg 17 & 18 of ToR attached five workshops and trainings envisaged for which the costing has to be worked out for the logistics by the consultant (including full board and stay of participants for a 5 day Training) whereas pg 19 states that two 1 day workshops and one 3 day workshop has to be implemented, wherein GIZ will bear the logistics costs as will directly manage the same.	Please see the answers given in the above two rows (for workshops and training).
Section 2.2	For two (2) trainings to be undertaken in the assignment, the cost of venue, full board accommodation of participants is expected to vary significantly across the bidders and hence will not provide a common framework for evaluation of the bids. We hereby request that the cost of venue, accommodation needs, participant travel cost, tea/coffee etc., to be borne directly by GIZ, hence providing common grounds for evaluation of bids. Please confirm.	The consultant should offer appropriate venue, accommodation etc, taken into consideration the type of participants and is expected to make his bid most competitive. The bid conditions cannot be changed.
Section 2.2	While the Consultant will develop training modules in accordance with the requirements of SCGJ, we understand that the Consultant will not be responsible for obtaining qualification certificates for the participants from SCGJ. Kindly confirm.	The consultant is responsible for the obtaining qualification certificates for the participants form SCGJ. Please ref. to Sub task 1 and 2 of main task 4. The bidders are advised to consider the cost of SCGJ towards conducting of examination and providing qualification certificates.
Section 2.2	We understand that the scope of the Consultant is to develop strategy for cooperation with the training institutions. However, the procurement and mobilization of resources from the institutions will not be under the scope of the Consultant. Kindly confirm	Yes, the contractor's role is limited to develop the strategy. Contractor is not expected to conduct the procurement and mobilisation of resources under the Main Task 2 – Sub Task 4.
Section 4.1	We request to kindly consider the following as education requirement for Team Leader position. Qualifications (2.1.1): Relevant master or Ph.D. degree in the environment or relevant fields such as master's in civil/ business/planning with minimum 20 years' experience in environment field.	ToRs can't be changed.
Section 4.1	We request you to kindly consider the relevant projects in the last 5 years instead of 3 years. Kindly consider the following Please provide details of at least 1 similar reference project in the last 5 years of your portfolio in the field of skill development/training with a minimum commission of Euro 20,000	ToRs can't be changed.

General - Payment Terms	We request you to clarify on the payment terms of the assignment, including details on advance payment and payment against deliverables, as applicable.	The same is discussed mutually at the time of contract finalisation. Generally, payments are divided in 3 or 4 installations. Advance 30%, 1 st Interim 20% 2 nd interim 20% Final 30%
GTCC, Clause 1.7	Our firm has its own code of conduct and shall abide by the same. This clause can only be accepted after confirmation from the ethics team of the firm. Kindly consider	
GTCC, Clause 3	It is clarified that the pre-existing IPR of our firm will be with our firm only.	
GTCC, Clause 8.3	We kindly request to replace the clause 8.3 with the following: Expenses will be remunerated in the same proportion. The work that has been executed but that GIZ cannot utilize shall be returned to the Contractor at the latter's expense. Insofar as the contract involves rendering services, the services rendered up to the date of termination shall be treated as usable. Kindly consider.	The clauses mentioned in GTCC are standard clauses and are non-negotiable.
GTCC, Clause 17 (Page 3)	We understand that the work will be in India, and GIZ has office in India. Therefore, considering this kindly consider the governing law and jurisdiction as India. Kindly consider.	GIZ may also institute proceedings against the Contractor before the competent court for the latter's place of residence or place of business or habitual place of residence. (Ref Clause Nr.17)

xxx