MANAGEMENT DEVELOPMENT INSTITUTE, GURGAON
ESTATE DEPARTMENT
Mehrauli road Sukhrali, Gurgaon Haryana-122007,
Phone: -0124-4560000.Website:-www.mdi.ac.in

MDI/Estates/Window/Split AC/Hostel/2022 25th May 2022

Sub: Supply & installation of Split/Window Ac's of 1 ton/1.5-ton capacity (cooling model) in Kaveri, Odyssey & Chaitanya Hostel (Package-E) at MDI Campus.

Time schedule for tender process:

Sr. No	Description Details	Date and Time
1	Date of publication of tender notification	26/05/2022
2	EMD	1,00,000/-
3	Pre Submission conference at 11:00 AM	06/06/2022
4	Last date for receipt of duly filled in tenders	17/06/2022

- **INTRODUCTION**

  Management Development Institute Gurgaon, (MDI-G), Haryana (hereinafter referred to as the "Institute") is one of the Institute of national reputed on which is dedicated to offer world class programmes in Management Education. The Institute Invites Sealed Tenders on 'One Bid System' as mentioned hereunder in the attached prescribed format from reputed Agency/Firm having adequate experience in the field of Supply & installation of Split/Window Air Conditioner etc.

- **TENDER NOTICE:**

  MDI invites sealed Tenders under one bid systems (price bid only) for Supply & installation of Split/Window Ac's of 1 ton/1.5-ton capacity (cooling model) AC's in Kaveri, Odyssey & Chaitanya Hostel (Package-E) at MDI Campus, from the firms/ companies who have carried out the same nature of works, in this regard please attached the certificate/P.O.

  The prospective Bidders are advised to read the entire tender document carefully and satisfy themselves about the work, site condition by visiting the MDI Campus (Estate office), on any working day between 10.00 a.m. and 5.00 p.m. before submitting their tenders (nothing is payable for visiting the MDI campus in this regard). The sealed tender as Specified in the tender document may be address it to

  "The C E (Estate),
  Management Development Institute,
  Mehrauli Road Sukhrali, Gurgaon, HR-122007"
  so as to reach on or before 03.00 PM, 17.06.2022. The tender may be dropped in Tender Box placed at Estate department at Takshashila building before last date and time.

- **Submit the following documents:** The agencies/companies shall enclose the copies of the following documents
  (i) Latest Income Tax Clearance Certificate.
  (ii) The agencies/companies have valid GST & PAN registration (Copy attached).
  (iii) ESI, PF registration Certificate.

- **Mode of Submission**:

The price bid & EMD should be sealed in separate covers duly super scribed as 'Price Bid' & 'EMD' in the appropriate covers & both these sealed covers are to be put in a bigger cover which should also be sealed & duly super scribed and mention in top of cover **"Supply & installation of Split/Window Ac's of 1 ton/1.5-ton capacity (cooling model) in Kaveri, Odyssey & Chaitanya Hostel (Package-E) at MDI Campus".** Any Addendum/Corrigendum date extension in respect of above tender shall be updated in our website only and no separate notification shall be issued in the press/Bidders. Opening date and time of Price Bid will be notified after evaluation of price Bid to the shortlisted Bidders only.

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- **Earnest Money Deposit (EMD):**
  1. The Earnest Money Deposit (EMD) of an amount of Rs. 1,00,000/- in the form of Demand Draft only in favor of **Management Development Institute** and **payable** at **Gurgaon**, EMD will not bear any interest.
  2. **Forfeiture of the EMD:** If any tenderer withdraws the rates, the EMD amount deposited by him will be forfeited and he will be disqualified from participating in any future tender of the Institute.
  3. Refund of EMD: The EMD of unsuccessful tenderer will be refunded within 45 working days of opening of price bid.
  4. If the EMD is not enclosed, the Tender offer will be summarily rejected
  5. **Cheque will not be accepted towards EMD.**
  6. The Earnest Money Deposit/Security Deposit will be forfeited and they will be disqualified from participating in any future tender of the Institute if:
     a) Tenderer withdraws his tender or backs out after acceptance.
     b) Tenderer fails to remit the EMD.
     c) Tenderer violates any of the conditions prescribed in the Tender Document.
     d) Tenderer revises any of the terms quoted, during validity period
     e) If the successful tenderer fails to enter into an agreement. In the event of refusal to carry out work by the successful Bidder on any grounds.
- **Performance guarantee (PG):**
  1. The EMD amount of Rs. 1,00,000/-of successful bidder will be retained as security deposit in the form of performance guarantee for the period of 180 days of satisfactory completion of works. No interest shall be accrued on the deposit before the agreement with MDI, Gurgaon is entered in to.
  2. **Forfeiture of the EMD:** The whole amount of the earnest Money deposit shall be liable to be forfeited in case of breach of any of the terms agreed upon by the contractor. The whole amount of the EMD shall be liable for forfeiture in event of the contractor not being able to continue the contract for the entire duration of the contract on the same rates, terms and conditions.
- **AWARD OF WORK**

  The agency quoting the lowest rate for above tender shall be considered for award of work. However, MDI does not bind itself to accept the lowest or any other offer and reserves the right to accept or reject any or all the offers either in full or part without assigning any reason or bargain to arrive reasonable rates.
- **Terms and conditions are as under**
  (i) The price quoted for the above items should be inclusive of packing, transportation, insurance, installation, and exclusive of GST. The price should be quoted in price format (Annexure-I & II) only.

  (ii) The scope of work shall include Supply and Installation & Commissioning. This will also include delivery & installation at site. The successful bidder will assume full responsibility of the complete system until final acceptance.
  (iii) The Ac's supplied should have a comprehensive warranty/defect liability period of 12 months from the date of commissioning of the items.
  (iv) Payment will be restricted to actual quantity supplied at site.
  (v) All the AC's will be supplied and installed within 60 days of the confirmed order in writing by the Institute
  (vi) In case the full Ac's is not supplied within the date stipulated penalty shall be imposed Rs. 5000/- each day of delay subject to a maximum of Rs.2,00,000/- (Rs Two Lakh only). However, Director, MDI shall be empowered to grant extension of time on valid grounds.
  (vii) The quoted price shall be firm throughout the currency of the supply and is not subject to escalation due to any reason whatsoever.
  (viii) In case any item is found to be defective /substandard, the same shall be rejected and no amount shall be paid for such items and such items shall be removed from the site immediately on cost to the suppliers has to be replaced.
  (ix) Nothing extra shall be paid for screws, washers, gaskets, nut bolts, glean, grease, toggle switches, thimbles, wires, indicating lamps, gland plate etc.
  (x) Contractor shall make his own arrangements for all the tools and plants required at site for the work to be carried out.

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(xi) Contractor shall be responsible for the damaged parts or leakage of gas due to negligence on his part while carrying out the job assigned.

(xii) All the electrical contact points and connections should be checked and minor adjustments made, replacements of cables from the indoor to outdoor units should be done without any extra charge, if necessary.

(xiii) Safety measures should be strictly followed during execution of the work.

(xiv) The contractor shall take all safety precautions for the safety of his employees and the Institute shall not be, in any way, liable for any damage/ liability on account of any mishap or negligence of the contractor.

(xv) You shall be responsible for any mishap/accident and liability, if any, falling thereof, shall be entirely yours and the Institute shall in no way be responsible for the same.

(xvi) Wherever the rooms are occupied, the installation works should be organized without causing inconvenience to the occupants. No claim on account of non-availability of rooms shall be entertained and the work shall be carried out as per the rooms made available.

- **Terms of payment**: -

(a) No advance payment/mobilization advance for the supply of Ac's will be paid by the Institute. However, running account payment shall be made as per submission of RA bill only.

(b) 95 % on delivery & completion of installation of the Ac's as per the requirement of the purchaser of approved items in the campus, within 30 days of submission of correct invoice for the items supplied, installation and certified to be in good and acceptable condition by the estate deptt. Proof of payment of GST challan has to be submitted by the suppliers.

(c) Retention money shall be deducted @ 5% of the total value of the bills exclusive of GST. Which `will be released after twelve months from the date of commissioning of the items.

(d) TDS will be deducted as per Govt. of India norms

2. The quoted product should be recent one and as per the specification enclosed at Annexure-I, II (required catalogue on the product description should be attached with the tender) no any other model is acceptable.
3. The Ac's are to be installed from ground floor & first floor of Scholars building & Ground, First & Second floor of the Odyssey girls Hostel.
4. The rates are fixed and shall be valid for entire duration of work, no payable any extra cost.
5. The Institute reserves the right to get the whole or part of work done through one or more parties.
6. The work should be organized/carried out without affecting the normal functioning of the institute.
7. The agency must get acquainted with the proposed site for the work and study specifications and conditions before quoting the rates.
8. Nothing extra shall be payable for dismantling of old AC's. (window and split) and all the dismantling AC's handover to Estate dept. with all fitting and fixture with marking of room/office no in AC's before handover to estate Dept.

The quantities indicated in the schedule of quantities are approximately only. The quantities can be increased or decreased or totally deleted while placing order by the Institute. Payment shall be made to the actual quantity of Ac's supply & Installation with complete fitting & fixture etc. at site.

MDI reserves the right to accept or reject any or all the quotations without assigning any reason whatsoever.

Thanking you,

Yours faithfully,

(D S Rawat)
C.E Estate

Enclose: Annexure-I, II & III.

ANNEXURE-I

Supply & installation of Split Ac's of 1.5-ton capacity 4/5 star (heating and cooling model) AC's Kaveri, Odyssey & Chaitanya Hostel(Package-E) at MDI Campus.

S. No	Make & Model No.	Description of Item	Qty.	Rate	Amount
A	**Supply & Installation of Split Air Conditioner complete work (indoor & outdoor with complete fitting)**				
1	Blue Star with latest technology/ model 2022	Supply & installation of 1.5 Ton Split Air Conditioner 4/5 star (Cooling model) with completed fitting & fixture including refrigerant gas, outdoor stand copper pipe with batten (4'' x 2'') from indoor unit to outdoor unit, electrical wiring with batten from AC unit to outdoor & electrical point, fitting of drain pipe unit to drain point and other miscellaneous items i/c civil work if required as per site requirement is in the scope of agency. **(Copper pipe with batten (4'' x 2'') , control cable with batten, drain pipe CPVC up to 6 meter)** If any items used more than 6 mtr which will be paid extra as per quoted rates (Annex-II, Sr No –C).	1		
2	Daikin with latest technology/ model 2022		1		
3	Voltas with latest technology/ model 2022		1		
	Sub Total. A -1 (S.No.1) (Blue Star) plus GST Extra				
	Sub Total.A-2 (S.No.2) (Daikin) plus GST Extra				
	Sub Total.A-3 (S.No.3) (Voltas) plus GST Extra				

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(Signature of Agency)

ANNEXURE-II

Supply & installation of Window Ac's of 1 ton capacity 4/5 star (cooling model) AC's in Kaveri, Odyssey & Chaitanya Hostel(Package-E) at MDI Campus

S. No	Make & Model No.	Description of Item	Qty.	Rate	Amount
B	Supply & Installation of Window Air Conditioner complete work (with complete fitting)				
1	Blue Star with latest technology/ model 2022	Supply & installation of 1 Ton Window Air Conditioner 4/5 star (Cooling model) with complete fitting & fixture etc. Fabrication /modification in M.S grill for installation of window AC's complete is in the scope of agency.	108		
2	Daikin with latest technology/ model 2022		108		
3	Voltas with latest technology/ model 2022		108		
	Sub Total-B -1(Blue Star) plus GST Extra				
	Sub Total-B -2(Daikin) plus GST Extra				
	Sub Total-B -3(Voltas) plus GST Extra				

ANNEXURE-III

C	Providing and installation of below items rate only, if required				
Sr. No	Description of Item	Unit	Qty.	Rate	Amount
1	Copper pipe suitable size (½'' x ¼'') for split unit for 1/1.5 TR	Mtr	50		
2	Control cable suitable size for split/window unit for 1/1.5 TR	Mtr	50		
3	Batten size- (4'' x 2'') for copper pipe, Make-AKG	Mtr	50		
4	Batten size- (25 x 16 mm) for electrical cable, Make-AKG	Mtr	30		
5	Drain CPVC pipe suitable for split/window unit for 1/1.5 TR, Size- (15 mm)	Mtr	30		
	Grand Total-C (plus GST extra)				
	Grand Total – (A+B+C) Blue Star (plus GST extra)				
	Grand Total – (A+B+C) Daikin (Plus GST extra)				
	Grand Total – (A+B+C) Voltas (Plus GST extra)				

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(Signature of Agency)