

**Documents to be submitted along with the price proposal (Annexure-B)**

|  |  |  |
| --- | --- | --- |
| **S. No.** | **Particular** | **Document to be attached (Self Attested)** |
| 1 | Legal Status | Any document (certificate of incorporation / Memorandum/ partnership deed etc.) establishing the minimum experience of 05 years. |
| 2 | Financial Statements | Copies of income tax return for the last two financial years. |
| 3 | PAN, TIN, GST certificates | Copy of PAN, TIN and GST registrations. |
| 4 | List of Clients | Company either may submit standard brochure/profile of the organization indicating the entire client list OR submit the list of clients in official letterheads if company profile not available. |
| 5 | References | Company must provide 05 existing clients (reputed) and other details as per the template provided below. |
| 6 | Ecological and sustainable parameters | Company should briefly respond upon the ecological and sustainable parameters (in company letterhead) as mentioned in technical qualification. |
| 7 | Company profile/Business card/Terms & Conditions | Covering letter with terms & conditions on letter head, duly signed and stamped |

**Five existing clients for reference check**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **S. No.** | **Name of the client & address** | **Contact Person** | **Contact Number** | **Email ID** | **Years of Association** |
| 1 |  |  |  |  |  |
| 2 |  |  |  |  |  |
| 3 |  |  |  |  |  |
| 4 |  |  |  |  |  |
| 5 |  |  |  |  |  |